

MPA

M.A. (Public Administration)

MPA

Assignments

(For M.A. 2nd Year Courses)

For July 2019 and January 2020 Session



Faculty of Public Administration

**SCHOOL OF SOCIAL SCIENCES
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI NEW DELHI-110068**

M.A. 2nd Year (Public Administration)

Dear Student,

As a requirement of the Programme, you will have to do one Tutor Marked Assignment (TMA) for each course.

Before you attempt the assignments, please read the instructions carefully provided in the Programme Guide. It is important that you answer the TMA questions in your own words. Your answers should be within the approximate range of the word-limit set for each question. Remember, writing answers to assignment questions will improve your writing skills and prepare you for the term-end examination.

You are to submit the assignments to the Coordinator of your Study Centre. You must obtain a receipt from the Study Centre for the assignments submitted and retain it with you. It is desirable to keep with you a photocopy of the assignments submitted by you.

Once evaluated, the Study Centre will return the assignments to you. Please insist on this. The Study Centre will send the marks to the SE Division at IGNOU, New Delhi.

Submission:

Note: This booklet contains Assignments of all the four courses offered in M.A. 1st year.

You are requested to submit the same within the below mentioned stipulated time for being eligible to appear in the term-end examination.

Assignment Number	Date of Submission	Whom to send
Tutor Marked Assignment (TMA) of MPA-015, MPA-016, MPA-017, MPA-018, MSO-002 and MPS-003	March 31, 2020 for July 2019 Session September 30, 2020 for January 2020 Session	To The Coordinator of the Study Centre allotted to you

GUIDELINES FOR DOING ASSIGNMENTS

We expect you to answer each question as per instructions in the assignment. You will find it useful to keep the following points in mind:

- 1) **Planning:** Read the assignments carefully, go through the Units on which they are based. Make some points regarding each question and then rearrange them in a logical order.
- 2) **Organisation:** Be a little selective and analytical before drawing up a rough outline of your answer. Give adequate attention to question's introduction and conclusion.

Make sure that:

- a) The answer is logical and coherent
 - b) It has clear connections between sentences and paragraphs
 - c) The presentation is correct in your own expression and style.
- 3) **Presentation:** Once you are satisfied with your answer, you can write down the final version for submission. **It is mandatory to write all assignments neatly in your own handwriting.** If you so desire, you may underlining the points you wish to emphasize. Make sure that the answer is within the stipulated word limit.

Wishing you all the best,

Prof. Uma Medury
PROGRAMME COORDINATOR
M.A. (Public Administration)

MPA-015: PUBLIC POLICY AND ANALYSIS
(Tutor Marked Assignment)

Course Code: MPA-015

Assignment Code: MPA-015/Asst/TMA/2019-20

Marks: 100

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION – I

- | | |
|--|----|
| 1) Discuss the role of civil society in policy-making. | 20 |
| 2) Explain the significance of policy sciences and examine its relevance to public policy in the contemporary context. | 20 |
| 3) Elucidate the Systems Model for policy analysis. | 20 |
| 4) What are the major constraints in public policy formulation? | 20 |
| 5) Examine the role of Inter-Governmental relations in policy-making. | 20 |

SECTION – II

- | | |
|---|----|
| 6) Explain the term policy implementation and highlight various types of problems in policy implementation. | 20 |
| 7) Describe the process of policy monitoring and suggest the remedial measures for effective monitoring. | 20 |
| 8) What are the major problem areas in policy evaluation? | 20 |
| 9) Discuss the methods and techniques in policy analysis. | 20 |
| 10) Analyse the telecom policies and their impact on telecom sector. | 20 |

**MPA-016: Decentralisation and Local Governance
Assignment (TMA)**

**Course Code: MPA-016
Assignment Code: MPA-016/Asst/TMA/2019-20
Marks: 100**

This Assignment consists of Section - I and Section - II. There are five questions in each section. You have to answer a total of five questions in about 500 words each, selecting at least two questions from each section. Each question carries 20 marks.

SECTION-I

- 1) Describe the significance of democratic decentralisation in India. 20
- 2) Discuss the Constitutional dimensions of democratic decentralisation in India. 20
- 3) Examine the Bhagidari programme of Government-Citizen Partnership as a model of good governance. 20
- 4) Write a note on functional decentralisation. 20
- 5) Examine the functioning of Panchayati Raj Institutions. 20

SECTION-II

- 6) Discuss the intra-relationship between the various tiers of the rural local bodies. 20
- 7) ‘The 74th Constitutional Amendment Act, 1992, fully empowers the municipalities to function as an effective institution of self-governance.’ Examine. 20
- 8) Explain the significance of capacity building of local administration. 20
- 9) What are the major challenges to sustainable development and environment? 20
- 10) Write short notes on the following in 250 words each:
 - a) Multi-level planning. 10
 - b) Limitations of Macro-level planning. 10

**MPA-017: E-governance
Assignment (TMA)**

**Course Code: MPA-019
Assignment Code: Asst/TMA/2019
Marks: 50**

This assignment consists of Section I and II. There are five questions in each Section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each Section. Each question carries 10 marks.

Section I

- 1 Discuss the concept of e-governance and its models.
- 2 Define Information and Communications Technology and briefly highlight its components.
- 3 Explain the various information systems that enable ICT applications in organizations.
- 4 ‘E-governance has brought in an electronic transformation in the traditional functioning of administration.’ Elaborate with examples.
- 5 How can administrative culture be made compatible towards e-governance?

Section II

- 6 Discuss the need and importance of ICT interventions in local governance, especially in terms of PRI.
- 7 Write a note on ‘Edusat,’ as India’s dedicated satellite for distance education.
- 8 ‘The Centre for Railway Information System is an umbrella covering all computer activities in Indian Railways.’ Explain.
- 9 Describe the Central and State Information Commissions along with the powers and functions.
- 10 Explain the meaning and tools of e-commerce and also the benefits deriving out of e-commerce operations.

**MPA-018: Disaster Management
Assignment (TMA)**

**Course Code: MPA-018
Assignment Code: Asst/TMA/2019-20
Marks: 50**

This assignment consists of Section-I and Section-II. There are five questions in each section. You have to answer a total of five questions in about 400 words each. It is necessary to attempt at least two questions from each section. Each question carries 10 marks.

SECTION - I

- | | | |
|------|--|----|
| Q.1 | Define disaster and discuss vulnerability profile of India. | 10 |
| Q.2. | Highlight different phases of disaster cycle | 10 |
| Q.3 | ‘Effective disaster preparedness is a dynamic requirement’. Discuss. | 10 |
| Q.4 | Write a note on Risk Mapping. | 10 |
| Q.5 | Discuss principles and strategies of CBDM. | 10 |

SECTION - II

- | | | |
|------|---|----|
| Q.6 | ‘Shelter rehabilitation concerns spread across various aspects’. Discuss. | 10 |
| Q.7 | Discuss major steps involved in relief distribution. | 10 |
| Q.8 | Write a note on Emergency Operations Centre. | 10 |
| Q.9 | Discuss the concept and significance of damage assessment. | 10 |
| Q.10 | Bring to light interlinkages between recovery and development. | 10 |

**MSO-002: Research Methodologies and Methods
Tutor Marked Assignment (TMA)**

Programme Code : MSO

Course Code : MSO-002

Assignment Code: MSO-002/AST/TMA/2019-20

Maximum Marks : 100

Weightage : 30%

Answer questions from both the sections.

	Marks
Section- I	
Answer any two of the following questions	
1. The pioneers of the comparative method in sociology and social anthropology were all influenced to a greater or lesser extent by the theory of evolution.' Discuss.	25
2. What is positivism? Discuss Giddens's critique of positivism.	25
3. Critically examine the nature and scope of feminist method in social science research.	25
4. What is sampling? Explain the methods of probability sampling.	25
5. What is Hermeneutics? Explain with reference to the contribution of Hans-Georg Gadamer.	25

Section- II

Write a research report on any one of the following topics in about 3000 words.*

- | | |
|---|----|
| 1. Education as a means of empowerment of women. | 50 |
| 2. Relevance of caste in contemporary Indian society. | 50 |
| 3. Impact of mobile phones on social relationships. | 50 |

You can write this report based either on review of literature, or data collected from the primary sources.

For review of literature you are to select either two books or four research articles published recently on the selected topic of your choice. Write a review article focusing on the location of the study, methodology followed and the main findings of these studies.

For the primary source you are to collect two case studies and write a report on the selected topic in a comparative framework. While writing the report spell out clearly the objectives and the problems of the study and

- problematise the issue within the existing/available literature,
- elaborate your observations, finding and conclusion coherently, and
- make proper referencing at the end.

*** Note: Submit the research report to your Study Centre for evaluation.**

MPS-003 : India: Democracy and Development
Tutor Marked Assignment

Course Code: MPS-003
Assignment Code: ASST/TMA/2019-20
Marks: 100

Answer any five questions in about 500 words each. Attempt at least two questions from each section. Each question carries 20 marks.

SECTION-I

1. Discuss the significance of the 73rd Constitutional Amendment in Indian democracy
2. Critically examine the following in about 250 words each:
 - a) The idea of planning
 - b) The Karachi resolution
3. Discuss the main challenges of ethnicity for the nation-state of India.
4. Critically Examine the Basic Minimum Needs approach towards human development.
5. “Political Participation has made the Indian democracy more inclusive”. Explain your views on this statement.

SECTION-II

6. Write notes on the following in about 250 words each:
 - a) Gender and Development
 - b) Judicial Review
7. Write notes on the following in about 250 words:
 - a) Characteristics of Migrants
 - b) Principles of Sustainable Development
8. How democracy and development are related to each other? Comment.
9. Analyse the following in about 250 words:
 - a) Economic consequences of liberalisation
 - b) Role of media in Indian democracy
10. Enumerate the similarities and differences between substantive and procedural types of democracy.